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| --- | --- | --- | --- | --- |
| **Assignment Requirement** | Not  Done | Needs Work | Fair | Done Well |
| **Critical Thinking** |  |  |  |  |
| **As a writer, you should….** |  |  |  |  |
| Sum up the paper with a clear controlling idea statement in the first few paragraphs (use your critical voice to clarify this is your idea, not an idea from one of the readings) |  |  |  |  |
| Support ideas with specific examples, details, information, and quoted material from the readings |  |  |  |  |
| Discuss at least one point that differs from your own position |  |  |  |  |
| Explain ideas/information fully enough for readers NOT in our class to follow |  |  |  |  |
| Discuss complexities of ideas so that you do not make things seem more simple than they really are |  |  |  |  |
| **Organization** |  |  |  |  |
| **As a writer, you should…** |  |  |  |  |
| Make sure each paragraph has a clear focus |  |  |  |  |
| Make sure each paragraph is a reasonable length (usually ½ to 2/3 of a page) |  |  |  |  |
| Use your critical voice to connect the different parts of your paper together |  |  |  |  |
| Present your ideas in an order that makes sense to readers |  |  |  |  |
| Open with a paragraph(s) that engages readers and conveys the overall focus of the paper |  |  |  |  |
| End with a paragraph(s) that reflects on the significance of your ideas |  |  |  |  |
| **Mechanics** |  |  |  |  |
| **As a writer, you should…** |  |  |  |  |
| Name author (and source) for any detail you paraphrase from something you read |  |  |  |  |
| Paraphrase skillfully so that the author’s meaning remains true but sentences and words are significantly different (not just a few words are changed) |  |  |  |  |
| Use “quotation marks” when including an author’s exact words and a parenthetical citation for the page number (and author’s name if needed) AND quote the author accurately |  |  |  |  |
| Use your critical voice to lead into quotes and to let your reader know who the quote is from |  |  |  |  |
| Use your critical voice after a quote to explain how what you quoted connects to the ideas in your paper |  |  |  |  |
| Produce at least 4 pages—double-spaced, 12 pt. font, 1” margins, no extra spaces between paragraphs |  |  |  |  |
| Proofread sentences so that your sentences are clear |  |  |  |  |